



# **Annual Meeting of the International Network for Nuclear Security Training and Support Centres (NSSC Network)**

**Hosted by the**

**Government of Japan**

**through the**

**Japan Atomic Energy Agency/  
Integrated Support Center for  
Nuclear Nonproliferation and Nuclear Security**

**Tokai, Ibaraki Prefecture  
Japan**

**5–9 March 2018**

**Ref. No.: J0-TM-1700957**

## **Information Sheet**

### **A. Introduction**

The International Atomic Energy Agency (IAEA) has developed a concept for the establishment and maintenance of a national Nuclear Security Support Centre (NSSC) as a means of strengthening the sustainability of nuclear security in a State. The primary objectives of NSSCs are to develop human resources through the implementation of a tailored training programme, to establish a network of experts, and to provide technical support for lifecycle equipment management and scientific support for the prevention and detection of, and the response to, nuclear security events. The International Network for Nuclear Security Training and Support Centres (NSSC Network) was established by consensus in

February 2012 at a meeting of IAEA Member States in Vienna. The Network's mission is "to contribute to the global efforts to enhance nuclear security through an effective and collaborative network of nuclear security training and support centres". This is carried out through the following objectives: promoting a high level of nuclear security training and support services as a cornerstone in the sustainability of national nuclear security regimes; facilitating cooperation and information sharing among NSSCs; and optimizing the use of available resources to meet specific needs in establishing and operating NSSCs.

## **B. Objectives**

The primary objective of the 2018 annual meeting of the NSSC Network is to bring together IAEA Member States that have established or are planning to establish an NSSC in order to share information on key technical themes relevant to developing and operating such a centre. The Network members in attendance will also discuss overall Network priorities and receive updates from the Network leadership on progress towards individual working group objectives achieved during 2017. The Network members will review and consider next steps in several key activities, including: updates to the NSSC Network's information management tools; revision of the IAEA Technical Document entitled *Establishing a National Nuclear Security Support Centre* (IAEA-TECDOC-1734); cooperation with the International Nuclear Security Education Network (INSEN); and promotion and facilitation of greater regional cooperation among NSSCs. All participants will also take part in technical site visits to Japan's NSSC facilities so as to benefit from Japan's experience, good practices and lessons learned in establishing and operating its centre. Lastly, NSSC Network members will select new leadership for the coming period 2018–2019.

## **C. Target Audience**

All IAEA Member States are invited to attend. NSSC Network members and States that may be considering joining the NSSC Network are highly encouraged to participate.

## **D. Working Language**

English

## **E. Application Procedure**

Designations should be submitted using the attached **Participation Form (Form A)**. Completed requests should be endorsed by the competent national authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority), or by an organization invited to participate, and returned through the established official channels. They must be received by the IAEA

not later than **15 December 2017**. Designations received after that date or applications sent directly by individuals or by private institutions cannot be considered. Designating Governments and invited organizations will be informed in due course of the names of the selected candidates and at that time full details will be given on the procedures to be followed with regard to administrative and financial matters.

## **F. Expenditures and Grants**

No registration fee is charged to participants. The IAEA is generally not in a position to bear the travel and other costs of participants in the meeting. The IAEA has, however, limited funds at its disposal to help meet the cost of attendance of certain participants. Such assistance may be offered upon specific request to normally **one participant** per country provided that, in the IAEA's view, the participant on whose behalf assistance is requested will make an important contribution to the meeting. The application for financial support should be made at the time of designating the participant. If Governments wish to apply for a grant on behalf of one of their experts, they should address specific requests to the IAEA to this effect.

## **G. Organization**

### **Scientific Secretary**

#### **Mr James Conner**

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Department of Nuclear Safety and Security  
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### **Administrative Secretary**

#### **Ms Iris Barrientos de Salomon**

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Subsequent correspondence on scientific matters should be sent to the Scientific Secretary and correspondence on other matters related to the meeting to the Administrative Secretary.

# Participation Form

## Annual Meeting of the International Network for Nuclear Security Training and Support Centres(NSSC Network)

**Tokai, Ibaraki Prefecture, Japan**

**5–9 March 2018**

To be completed by the applicant and sent to the competent official authority (e.g. Ministry of Foreign Affairs, Permanent Mission to the IAEA, or National Atomic Energy Authority) of his/her country for subsequent transmission to the International Atomic Energy Agency (IAEA), Vienna International Centre, PO Box 100, 1400 Vienna, Austria, either electronically by email to: [Official.Mail@iaea.org](mailto:Official.Mail@iaea.org) or by fax to: +43 1 26007 (no hard copies needed). Kindly send also a copy to the Scientific Secretary of the meeting, Mr James Conner (Email: [J.Conner@iaea.org](mailto:J.Conner@iaea.org)), as well as to the Administrative Secretary for the meeting, Ms Iris Barrientos de Salomon (Email: [I.M.Barrientos-de-Salomon@iaea.org](mailto:I.M.Barrientos-de-Salomon@iaea.org)).

**Deadline for receipt by IAEA through official channels: 15 December 2017**

Family name: (e.g. Smith)	First name(s): (e.g. John)	Mr/Ms:
Mailing address:	Tel.:	
	Fax:	
	Email:	
Date of birth (yy/mm/dd):	Place of birth:	
Nationality:	Passport number:	
Date/Place of issue:	Valid until:	

### 1. Education (post-secondary):

Name and place of institution	Field of study	Diploma or Degree	Years attended from to	

### 2. Recent employment record (starting with your present post):

Name and place of employer/ organization	Title of your position	Type of work	Years worked from to	

**3. Description of work performed over the last three years:**

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**4. Relevance of the meeting:**

How do you envisage applying the knowledge and/or experience gained from the meeting to your current work role?

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**5. Language ability:**

The designating authority confirms that the participant is proficient in the language in which the meeting is to be held.

Yes

**6. Medical Status:**

Both the designating authority and the applicant acknowledge that the applicant shall be solely responsible for his or her fitness to travel, as well as for any medical requirements or precautions in connection with traveling to the meeting, including vaccinations or immunizations.

Yes

**Date:**                      **Signature of applicant:** \_\_\_\_\_

**Date:**                      **Name, signature and stamp of Ministry of Foreign Affairs, Permanent Mission to the IAEA or National Atomic Energy Authority** \_\_\_\_\_